

# Application for New Passport on Expiry of old Passport

## CHECKLIST

<b>Note</b>	
On several occasions applicants are issued with short validity passports (svp) due to some reasons or the other, they may apply for a new full validity passport after paying application fee afresh.	
<b>STANDARD DOCUMENTS</b>	
1a. I have completed the Online application Click here: <a href="#">Online Application site</a>	
• With all questions answered	
• I have attached three recent passport size photographs	
• I understand my contact number may be required to contact me in case additional details are required. I can be reached at ( enter telephone no _____)	
1b. <b>APPLICANTS FROM:</b>  <b>ACT,QLD,NT,WA:-</b> Apply at High Commission of India, 3-5, Moonah Place, Yarralumla, ACT-2600. <b>NSW,SA:-</b> apply at Consulate General of India, Level 27, 25 Bligh Street, Sydney, NSW-2000 <b>VIC,TAS:-</b> apply at Consulate General of India, 15 Munro Street, Coburg, VIC- 3058	
2a. I have attached a copy of my photo ID	
2b. I have attached a copy of my visa page showing valid visa OR in case of no valid visa Residency Proof Status from DIAC ( Department of Immigration & Citizenship)	
2c. I have attached my Current passport with additional booklets(if any)	
3. I understand that if documents are to be returned by post, I will enclosed a Registered Post Pre paid (B4-size- 353mm x 250mm), self addressed envelope.	
4. Fee A\$ 153.00 in favour of "High Commission of India, Canberra Canberra / Consulate General of India, Sydney / Consulate General of India, Melbourne" as the case may be in the form of bank cheque or money order..	
<b>ADDITIONAL DOCUMENTS</b>	
1. I understand that if my Passport has expired more than one month ago I will submit FORM (Included with passport application form) (attested by JP).	
2. I understand that if I need to change my name, address or any other details, which appear in the old passport, I will need to review the appropriate checklist and provide the related documents. (See checklists – Change of name/appearance/address or surname after marriage)	
3. I understand that if my current signature is different from the one on my present passport I will provide a “Statutory Declaration” attested by a Justice of Peace.	

### Certification:

I confirm that I have read and understood the above checklist, ticked the boxes against documents submitted & ensure that all the necessary documentation has been submitted.

Further I understand that the passport will be issued the sole discretion of the High commission of India/ Consulate General of India and only if the Indian Citizenship is proved prima-facie.

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Applicant (Name & Sign)